

 <p align="center"><b>Financial Assistance Award</b></p> <p align="center"><b>DENALI COMMISSION</b>  <b>510 L Street, Suite 410</b>  <b>Anchorage, Alaska 99501</b>  <b>(907) 271-1414 (phone)</b>  <b>(907) 271-1415 (fax)</b>  <b>www.denali.gov</b></p>		<b>Award Number</b>	01073-00		
		<b>Award Title</b>	Hydaburg Clinic Design		
		<b>Performance Period</b>	December 1, 2008 through March 30, 2010		
<b>Authority</b> 112 Stat 1854		<b>CFDA Number</b> 90.100		<b>Recipient Organization &amp; Address</b> Southeast Alaska Regional Health Consortium 3245 Hospital Drive Juneau, AK 99801  <b>Phone:</b> 9079668850 <b>Recipient DUNS #</b> 083727826 <b>TIN #</b> 920056274	
<b>Denali Commission Finance Officer Certification</b> Jennifer Price 01/20/2009					
<b>Cost Share Distribution Table</b>					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$340,000.00		\$0.00		<b>\$340,000.00</b>
	\$0.00		\$0.00		<b>\$0.00</b>
	\$0.00		\$0.00		<b>\$0.00</b>
	\$0.00		\$0.00		<b>\$0.00</b>
	\$0.00		\$0.00		<b>\$0.00</b>
		\$0.00		\$0.00	<b>\$0.00</b>
		\$0.00		\$0.00	<b>\$0.00</b>
		\$0.00		\$0.00	<b>\$0.00</b>
		\$0.00		\$0.00	<b>\$0.00</b>
<b>Total</b>	<b>\$340,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$340,000.00</b>
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
See the following pages for the Award Conditions					
<b>Signature of Authorized Official - Denali Commission</b>  Electronically Signed			<b>Typed Name and Title</b> George Cannelos Federal Co-Chair		<b>Date</b>  01/20/2009

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## General Provisions

### ***1. Financial Assistance Award Conditions Between the Denali Commission and the Southeast Alaska Regional Health Consortium (SEARHC) Hydaburg Clinic Design – FY2008***

#### ***1. Scope of Work***

The Commission is providing a total of \$340,000 to the Southeast Alaska Regional Health Consortium (SEARHC) to conduct clinic planning, and design for the Hydaburg clinic. SEARHC project and program management fees are included in the total.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

#### ***2. Milestones***

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Planned Milestones

Design      Start Date: 12/01/2008      End Date: 03/30/2010

#### ***3. Award Performance Period***

The Award performance period is December 1, 2008 through March 30, 2010. This is the period during which Award recipients can incur obligations or costs against this Award.

#### ***4. Direct and Indirect Costs***

The cost principles of OMB Circular A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

#### ***5. Budget and Program Revisions***

The Administrative Circular, 2 CFR Part 215, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that SEARHC will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

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## 6. *Payments*

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by SEARHC. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail ([finance@denali.gov](mailto:finance@denali.gov)) or mail in order for payment to be processed. The form is available on the OMB website: [http://www.whitehouse.gov/OMB/grants/grants\\_forms.html](http://www.whitehouse.gov/OMB/grants/grants_forms.html). Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

## 7. *Reporting*

Two forms of project reporting are required under this Award, listed below. SEARHC shall submit reports using the Denali Commission's on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is December 1, 2008 to March 31, 2009, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:

i. Total project funding, including both Denali Commission funding and other project funding sources.

ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.

iii. Updated schedule and milestone information as identified in the Scope of Work

iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.

v. **Construction Projects** Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from "before," showing the situation before the start of construction, to "during" showing work proceeding on the project, and "after" to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

vi. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.

b. An independent technical assistance advisor shall be assigned to each project to assist in monitoring and reporting the information on a quarterly basis. The Commission may wish to request

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additional information as it deems necessary.

In addition, the SEARHC shall meet twice annually in person with Denali Commission staff to report lessons learned on projects.

c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site: <http://harvester.census.gov/sac/>

## **8. Project/Award Close-Out**

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at [www.denali.gov](http://www.denali.gov). The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Award. The format for acknowledgement of the Government’s support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

## **9. Public Policy Laws and Assurances**

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with

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Denali Commission funds.

### ***10. Non-Compliance with Award Conditions***

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

### ***11. Program Manager, Financial Manager & Other Contact Information***

Denali Commission	SEARHC
Nancy Merriman Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1414 Fax: 907-271-1415 E-mail: <a href="mailto:nmerriman@denali.gov">nmerriman@denali.gov</a>	Matt Christner Project Manager 222 Tongass Drive Sitka, AK 99835 Phone: 907-8313 Fax: 907-966-8832 Email: <a href="mailto:matthew.christner@searhc.org">matthew.christner@searhc.org</a>

Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: <a href="mailto:bsorensen@denali.gov">bsorensen@denali.gov</a>	Carolee Martin Financial Manager 3245 Hospital Drive Juneau, AK 99801 Phone: 907-463-4062 Fax: 907- 463-4075 Email: <a href="mailto:carolee.martin@searhc.org">carolee.martin@searhc.org</a>
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### ***12. Additional Information***

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.